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ilmacademy.org

Records Request

To the Parent: Please complete this form and give it to your child's current school.

Applicant's Name: _____ DOB: _____ Current Grade: _____

Name of Current School: _____ Phone: _____

School Address: _____ City: _____ Zip: _____

I hereby authorize the release of school records for the above named student for the entire time he/she has been at the above named school, including official transcript of all grades, standardized test scores, developmental assessments, counseling, and disciplinary records.

Parent Name (printed): _____ Parent Signature: _____ Date: _____

To the Applicant's Current School: The above named student is an applicant for admission to ILM Academy. In order to complete his/her application, we request that you forward cumulative records of the applicant's KG year and above (including from years the applicant was not attending your school) the following information:

- ✓ An official transcript or cumulative record of report cards
- ✓ Cumulative records of standardized test scores
- ✓ Any developmental assessments, counseling, and/or disciplinary records

Please send the above requested records to:

ILM Academy
Admissions Office
1209 Conrad Sauer Dr.
Houston, TX 77043